

STECOAH

stecoah valley cultural arts center

SPRING FEST VENDOR APPLICATION

Festival Name: Smoky Mountain Spring Fest at Stecoah

Festival Date and Time: May 1, 2027 11AM – 4 PM

Set-up is available Friday 2-4 pm; Saturday set up begins at 9 AM and should be complete and ready by 10:30AM. Vendors with multiple vehicles and or trailers please let us know by April 28 to coordinate.

Arts/Crafts Vendor Fee - \$50 per 10 X 10' space. You supply your own tables, chairs, display and tent or cover if desired. You may rent tables for \$10 each (You are responsible for attaining your rented tables from the gym and returning them after the festival.) **Vendors are encouraged to demonstrate their craft.** All items must be hand crafted in good taste. Items detrimental to integrity of race, religion, political affiliation, or gender are not acceptable. The Center reserves the right to reject any such items at its sole discretion. Booths should be kept open until 4 PM, unless otherwise stated. In case of rain, display areas will be inside as space is available.

Food Vendor Fee - \$75. **You will be required to attain a Health Dept. Permit within 14 days of the event.** You supply tent or cover if desired.

Sales Tax- In compliance with the North Carolina Department of Revenue, we must have sales and use tax numbers for each "for profit" vendor that uses our space. We do not accept registration forms without that information included. If you are a non-profit, please write "Non-profit Vendor" on the sales and use tax line. Attain a tax number at <https://www.ncdor.gov/taxes-forms/sales-and-use-tax/sales-and-use-tax-registration>

Electricity - Limited electricity is available, on a first request basis. Additional \$10 fee for electricity; you supply power cords.

Parking - All vendors will be directed to the back lot for parking after unloading. This is mandatory and should be accomplished by 10:30 AM.

Registration - Complete the bottom portion of this form and attach payment, make check payable to Stecoah Valley Center. Mail or return to: Stecoah Valley Center 121 Schoolhouse Road Robbinsville, NC 28771

Information – Tel/– (828) 479-3364

Email – programs@stecoahvalleycenter.com

VENDOR NAME _____ TEL# _____

ADDRESS: _____

EMAIL _____

Sales and Use Tax # _____

DESCRIPTION OF PRODUCT _____

SPECIAL CONDITIONS _____

ARTS/CRAFTS SPACE: 10'X10' space _____ x\$50 \$ _____

FOOD VENDOR SPACE: 10'X10' space _____ x\$75 \$ _____

ELECTRICITY: _____ x\$10 \$ _____

TABLES: _____ x\$10 \$ _____

TOTAL ENCLOSED: _____ \$ _____

Fee Waived because of Non-Profit Status _____

I understand that I am responsible for my own inventory and insurance, and that Stecoah Valley Arts, Crafts & Educational Center Inc. and/or Graham County is not responsible for loss due to theft, fire, water damage or other natural hazards and I relieve Stecoah Valley Arts, Crafts & Educational Center Inc. and/or Graham County of all financial responsibility/liability. I understand that when required by law to collect sales tax, I am solely responsible for the collection and remittance of North Carolina sales tax.

Signature: _____ Date: _____