

STECOAH VALLEY CENTER
2026 HARVEST FESTIVAL VENDOR REGISTRATION
SATURDAY, OCTOBER 17TH 10 AM – 5 PM
REGISTRATION DEADLINE OCTOBER 5, 2026

- **Arts/Crafts Vendor Fee-** \$50 per 10 X 10' space. You supply your own tables, chairs, display and tent or cover if desired. You may rent tables for \$10 each (You are responsible for attaining your rented tables from the gym and returning them after the festival). **Vendors are encouraged to demonstrate their craft.** All items must be hand crafted in good taste. Items detrimental to integrity of race, religion, political affiliation, or gender are not acceptable. The Center reserves the right to reject any such items at its sole discretion.
- **Food Vendor Fee-** \$75 per 10'x10' space. Food trucks may need additional spaces to accommodate trailer length. **You will be required to attain a Health Dept. Permit within 14 days of the event.** You supply tent or cover if desired.
- **Sales Tax-** In compliance with the North Carolina Department of Revenue, we must have sales and use tax numbers for each "for profit" vendor that uses our space. We do not accept registration forms without that information included. If you are a non-profit, write "Non-profit Vendor" on the sales and use tax line. Attain a tax number at <https://www.ncdor.gov/taxes-forms/sales-and-use-tax/sales-and-use-tax-registration>.
- **Electricity-** Limited electricity is available, on a first request basis. Additional \$10 fee for electricity; you supply power cords.
- **Set-Up-** **Set-up is available Friday 2-4 PM; Saturday set up begins at 7 AM and should be complete and ready by 9:30 AM.** **Vendors with trailers and or multiple vehicles please let us know by OCT 13th to coordinate.**
- **Parking-** All vendors will be directed to the back lot for parking after unloading. This is mandatory and should be accomplished by 9:30 AM. Shuttles are available for those who need them. Parking is included for your first vehicle. Drivers of additional vehicles will need to pay \$5 per vehicle.
- **Booths should be kept open until 5 PM,** unless otherwise stated. In case of rain, display areas will be inside where space is available.
- **Registration-** Complete the form and attach payment, make check payable to Stecoah Valley Center. Mail or return to: Stecoah Valley Center, 121 Schoolhouse Road, Robbinsville, NC 28771 or email to programs@stecoahvalleycenter.com

VENDOR NAME _____ TEL# _____
ADDRESS: _____
EMAIL _____
SALES AND USE TAX # _____
DESCRIPTION OF PRODUCT _____
SPECIAL REQUESTS _____
ARTS/CRAFTS SPACE: 10'X10' space _____ x\$50 \$ _____
FOOD VENDOR SPACE: 10'X10' space _____ X \$75 \$ _____
ELECTRICITY: _____ x\$10 \$ _____
TABLES: _____ x\$10 \$ _____
TOTAL ENCLOSED: _____ \$ _____
Fee Waived because of Non-Profit Status _____

I understand that I am responsible for my own inventory and insurance, and that Stecoah Valley Arts, Crafts & Educational Center Inc. and/or Graham County is not responsible for loss due to theft, fire, water damage or other natural hazards and I relieve Stecoah Valley Arts, Crafts & Educational Center Inc. and/or Graham County of all financial responsibility/liability. I understand that when required by law to collect sales tax, I am solely responsible for the collection and remittance of North Carolina sales tax.

Signature: _____ **Date:** _____

For more Information, please contact us

Call -- 828-479-3364 or Email – karen@stecoahvalleycenter.com